

Memo  
Internal

MEMORANDUM

DATE: January 9, 1967

TO: The Investigating Group  
FROM: Robert J. Low  
SUBJECT: December 27, 1966 Meeting

Gentlemen:

We are making progress with the transcription of tapes of the various briefings and meetings, but it is a painfully slow process. Each tape produces between 150 and 200 double-space typewritten pages. As a result, it is going to be a long time before readable, edited transcriptions are available. In addition to which, the tape of the December 27th meeting, for a reason totally unexplained, failed to record; the signal is unreadable. Since that is the session at which the assignment of functions and responsibilities to team members was accomplished, perhaps I should try to do something from memory. We need to have confirmation of what we agreed on. Please notify me of corrections if I have anything wrong.

Manual, Questionnaire, and Interview Form

Roach  
Saunders  
Wertheimer

Roach has primary responsibility for the manual. He indicated that he had begun work on the handbook, but it was the consensus that an attempt should be made to bring along the manual first and then do the handbook. Excellent versions of the questionnaire and interview form completed by Scott should serve as the basis for the final versions; the subcommittee will recommend to the full group.

Investigating Teams

It was the consensus that primary responsibility for investigating interesting current sightings would be assumed by a C.U. group. Individuals at other Universities would be asked to make themselves available on a standby basis to investigate sightings in their geographical areas, but detailed, in-depth investigations would be carried out by the C.U. team. No responsibility for assembling such a group was assigned. Culberson and Wadsworth indicated a willingness to become members of the team.

Physical Instrumentation

Rush will be responsible for developing instrumentation packages, including a proposed camera-with-grating device. He will conduct laboratory tests before making his final recommendation.

Statistics

Saunders and Roach

Saunders, especially, will examine, presumably along the lines of his proposed "Framework for the Analysis of UFO Data," a method for obtaining statistical information from existing and expected future UFO reports.

Criteria for Identifying Sightings to be Investigated

Saunders will take responsibility to work out some criteria for determining when we should send out a team (or send out a colleague from another University) to investigate a sighting. In this connection, it was pointed out that probably the quickest way to obtain news of sightings will be to open up a pipeline to the newspapers and get it from them through their wire-service facilities. Condon and Low will look into this.

Evaluation of Effectiveness of Project Blue Book in Terms of the Keyhoe Allegations that Some of the Data Are Being Mishandled

Low is tackling this one.

Let me know if there are any corrections.

END